



General Ledger Production Processing Calendar 2022 Q4

Updated: August 07, 2022

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
2	3	4	5	6	7	8
	BW Off-Cycle GL Confirm (220928B0YL) BW Off-Cycle GL Confirm (220928B0Y)	BW On-Cycle PAY Confirm (221001B1XL)	BW On-Cycle GL Confirm (221001B1XL)	BW On-Cycle PAY Confirm (221001B1X) BW On-Cycle GL Confirm (221001B1X)	BW On-Cycle GL Confirm (221001B1X) SCT Local Approval Due: 5:00 PM	
9	10	11	12	13	14	15
	BW On-Cycle GL Confirm – Summary and Detail (221001B1X) SCT Batch Run		Off-Cycle GL Confirm Processed SCT in DDODS* SCT Local Approval Due: 5:00 PM	MO Off-Cycle PAY Confirm (221001M0YL) SCT Batch Run	MO Off-Cycle GL Confirm (221001M0YL) MO Off-Cycle PAY Confirm (221001M0Y) SCT Local Approval Due: 5:00 PM	Processed SCT in DDODS*
16	17	18	19	20	21	22
	MO Off-Cycle GL Confirm (221001M0Y) SCT Batch Run	BW On-Cycle PAY Confirm (221015B2XL) Off-Cycle GL Confirm	BW On-Cycle GL Confirm (221015B2XL) Processed SCT in DDODS*	BW On-Cycle PAY Confirm (221015B2X) BW On-Cycle GL Confirm (221015B2X)	BW On-Cycle GL Confirm (221015B2X) MO On-Cycle PAY Confirm (221031M0XL)	
23	24	25	26	27	28	29
	BW On-Cycle GL Confirm – Summary and Detail (221015B2X) MO On-Cycle GL Confirm (221031M0XL) MO On-Cycle PAY Confirm (221031M0X) MO On-Cycle GL Confirm (221031M0X)	MO On-Cycle GL Confirm (221031M0X) SCT Local Approval Due: 5:00 PM	MO On-Cycle GL Confirm –Summary and Detail (221031M0X) SCT Batch Run		Processed SCT in DDODS* SCT Batch Run	
				SCT Local Approval Due: 5:00 PM		

UCPath GL Processing Calendar

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
30	31	1	2	3	4	5
	SCT Batch Run	BW On-Cycle PAY Confirm (221029B1XL) Processed SCT in DDODS*	BW On-Cycle GL Confirm (221029B1XL)	BW On-Cycle PAY Confirm (221029B1X) BW On-Cycle GL Confirm (221029B1X)	BW On-Cycle GL Confirm (221029B1X) SCT Local Approval Due: 5:00 PM	MLC2
6	7	8	9	10	11	12
MLC2	BW On-Cycle GL Confirm –Summary and Detail (221029B1X) SCT Batch Run	SCT Local Approval Due: 5:00 PM	Processed SCT in DDODS*	MO Off-Cycle PAY Confirm (221101M0YL) SCT Batch Run	Holiday Processed SCT in DDODS*	
13	14	15	16	17	18	19
	MO Off-Cycle GL Confirm (221101M0YL) MO Off-Cycle PAY Confirm (221101M0Y)	MO Off-Cycle GL Confirm (221101M0Y) BW On-Cycle PAY Confirm (221112B2XL)	BW On-Cycle GL Confirm (221112B2XL)	BW On-Cycle PAY Confirm (221112B2X)	BW On-Cycle GL Confirm (221112B2X) SCT Local Approval Due: 5:00 PM	MLC2
20	21	22	23	24	25	26
MLC2	BW On-Cycle GL Confirm –Summary and Detail (221112B2X) SCT Batch Run	MO On-Cycle PAY Confirm (221130M0XL)	MO On-Cycle GL Confirm (221130M0XL) MO On-Cycle PAY Confirm (221130M0X) Processed SCT in DDODS*	Holiday	Holiday	
27	28	29	30			
	MO On-Cycle GL Confirm (221130M0X) QUESTIONS? 855.982.7284	MO On-Cycle GL Confirm –Summary and Detail (221130M0X) BW On-Cycle PAY Confirm (221126B1XL)	BW On-Cycle GL Confirm (221126B1XL)			UCPATH 3

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				BW On-Cycle PAY Confirm (221126B1X)	BW On-Cycle GL Confirm (221126B1X) SCT Local Approval Due: 5:00 PM	MLC2
4	5	6	7	8	9	10
MLC2	BW On-Cycle GL Confirm –Summary and Detail (221126B1X) SCT Batch Run	SCT Local Approval Due: 5:00 PM	SCT Batch Run Processed SCT in DDODS*		Processed SCT in DDODS* SCT Local Approval Due: 5:00 PM	MLC2
11	12	13	14	15	16	17
MLC2	MO Off-Cycle PAY Confirm (221201M0YL) SCT Batch Run	MO Off-Cycle GL Confirm (221201M0YL) BW On-Cycle PAY Confirm (221210B2XL)	MO Off-Cycle PAY Confirm (221201M0Y) BW On-Cycle GL Confirm (221210B2XL) Processed SCT in DDODS*	MO Off-Cycle GL Confirm (221201M0Y) BW On-Cycle PAY Confirm (221210B2X) BW Off-Cycle PAY Confirm (221222B0YL)	BW On-Cycle GL Confirm (221210B2X) MO Off-Cycle PAY Confirm (221227M0YL) MO On-Cycle PAY Confirm (221231M0XL)	MLC2
18	19	20	21	22	23	24
MLC2	BW On-Cycle GL Confirm –Summary and Detail (221210B2X) MO Off-Cycle GL Confirm (221227M0YL) MO On-Cycle GL Confirm (221231M0XL)	BW Off-Cycle GL Confirm (221222B0YL) BW On-Cycle PAY Confirm (221224B1XL) SCT Local Approval Due: 5:00 PM	BW On-Cycle GL Confirm (221224B1XL) SCT Batch Run	MO Off-Cycle PAY Confirm (221227M0Y)	Holiday Processed SCT in DDODS*	
25	26	27	28	29	30	31
	Holiday	MO Off-Cycle GL Confirm (221227M0Y) MO On-Cycle PAY Confirm (221231M0X)	BW Off-Cycle PAY Confirm (221222B0Y) MO On-Cycle GL Confirm (221231M0X)	MO On-Cycle GL Confirm –Summary and Detail (221231M0X) BW Off-Cycle GL Confirm (221222B0Y) BW On-Cycle PAY	Holiday	UCPATH 4

- **SCT Batch** indicates SCT will be processed on those dates. Please submit approved SCT transactions per scheduled dates (**SCT Local Approval Due: 5 PM**) on the calendar.
- **SCT Batch (TBD)** means there is a possibility to perform SCT if on-cycle or off-cycle GL Post-Confirm processing runs as planned without issues
 - There are currently no **SCT Batch (TBD)** planned for October – December 2022 (Q4 2022) at this time.
- Accounting Date Assignment Logic:
 - Locations can opt for functionality to update Accounting Date based on the AWE Approval Date
 - For particular GL Business Unit (BU), a configured integer is used to identify the number of Working Days (M-F) that is acceptable to post a transaction to the previous period (prior to month-end close)
 - If no Integer is configured, then Accounting Date = AWE Approval Date
 - If (AWE Approval Date – Integer) = Date in the previous month but after Pay Period End Date, then Accounting Date = Last Day of previous month
 - If (AWE Approval Date – Integer) = Date less than the Pay Period End Date, then Accounting Date = Pay Period End Date

▪ **Example 1:** Monthly Scenario:

- Pay Period End Date: 6/30/2020
- Payroll Confirm Date: 6/25/2020
- AWE Approval Date: 7/3/2020
- Integer = 4
- Accounting Date
 - No Integer = 7/3/2020
 - Integer -4 = 6/30/2020

▪ **Example 2:** Bi-Weekly Scenario:

- Pay Period End Date: 6/27/2020
- Payroll Confirm Date: 7/2/2020
- AWE Approval Date: 7/3/2020
- Integer = 4
- Accounting Date
 - No Integer = 7/3/2020
 - Integer -4 = 6/30/2020

▪ **Example 3:** Bi-Weekly Scenario:

- Pay Period End Date: 6/27/2020
- Payroll Confirm Date: 7/2/2020
- AWE Approval Date: 7/3/2020
- Integer = 5
- Accounting Date
 - No Integer = 7/3/2020
 - Integer -5 = 6/27/2020